

Email

941
13/08/20

agaurissa2@cag.gov.in

[Cag-iaad] Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up one vacant post of IS Core Faculty -Extension of last date up to 31.08.2020

e At,

From : Regional Training Institute Hyderabad <rtihyderabad@cag.gov.in>

100
14-8-20
Thu, Aug 13, 2020 03:00 PM

Subject : [Cag-iaad] Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up one vacant post of IS Core Faculty -Extension of last date up to 31.08.2020

1 attachment

To : ALL Offices CAG <cag-all-offices@ismgr.nic.in>, cag-iaad <cag-iaad@ismgr.nic.in>

DAG (AMG-I) Sectt. Dy. No. 2171
Dated 14-08-2020

सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation/2018/I-6/2020-21/37

दिनांक: 13.08.2020

To

All Offices of IA&AD as per mailing list (cag-all-offices@ismgr.nic.in)

विषय : Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up one vacant post of IS Core Faculty

Sir/Madam,

With reference to this office Notification No. सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation-2018/I-6/2020-21/31 dated 27.07.2020 (copy enclosed) on the above subject for filling up one vacant post of IS Core Faculty in Regional Training Institute, Hyderabad, It is to inform that the last date for receipt of application is extended till 31.08.2020

यह प्रधान निदेशक, क्षेत्रीय प्रशिक्षण संस्थान, हैदराबाद के अनुमोदन से जारी होता है।

भवदीय,

Encl: As above

Sd/-

वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन

Senior Audit Officer (Admn)

Forward - Forwarded
to DAG (AMG-I)

15

YEARS OF
CELEBRATING
THE MAHATMA

"Cleanliness is next to Godliness"

.mail

232
11/8/20

40
12-8-20
D.O

[Cag-all-offices] Applications for filling up vacant posts in RTI Mumbai

Tue, Aug 11, 2020 09:25 AM
1 attachment

From : RTI Mumbai <rtimumbai@cag.gov.in>
Subject : [Cag-all-offices] Applications for filling up vacant posts in RTI Mumbai
To : ALL CAG offices <CAG_ALL_OFFICES@ismq.nic.in>

DAG (AMG-I) Sectt. Dy. No. 456
Dated... 12-08-2020.....

आचार्य महाराज, नरसिंह विद्यापीठ, मुंबई

No. RTI/Mumbai/Deputation/2020-21/07
10.08.2020

Dated:

To

All Offices as per mailing list

Applications are invited to fill up the posts of Sr. AO (Admin), AAO (Admin), SAO, AAO (Office), Personal Assistant to Director General, and Drivers in Regional Training Institute, Mumbai from eligible Officers and Staff on Deputation basis as per existing rules of deputation in Central Government and to be post from the field offices of I&AD.

The eligibility criteria for the different posts to be filled in on deputation basis are following:

Designation	No. of Posts	Work	Work Experience
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12/8/20
S-50
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S-122/Ad-100
S-12/Ad-100
S-12/Ad-100

Email forwarded to DAG (AMG-I)

BGA

Designation	No. of Posts	Work	Work Experience
Sr. AAO	01	Administration	<ul style="list-style-type: none"> • Administration and Finance in RTH, RTI and including, internal protocol, personnel management, providing administrative support to training programmes (including Group 'A') and international participation and hostel management. • Work relating to DDO, Payroll, pay issues, bills and claims files before Financial Dept. DSR, etc. etc. • Sourcing of stationery and other office materials with Government of India Stationery Office by placing periodic tenders. • Procurement of goods and services through direct purchase and Bid RAs through GeM, and on CPFR. Timely initiating tender process for procurement of services and contract management. • Online Budget Monitoring and reporting to the Director, RTI. • Providing supervision for Pay bill processing through PFMS. • Dak and Calendar of Returns monitoring, timely tendering and contract management. • Monitoring of record and issue of stationery materials for the office and hostel. • Inventory of fixed assets and other assets and provisions. • Cash Management • Infrastructure maintenance • Overall supervision of outsourced MTS, HR, canteen personnel, Drivers. • Various online returns including, HRA, V, claim, Director of Inspection, Hindi, etc. etc. • Coordination with CPWD for civil and electrical works in RTH Mumbai. Processing of Preliminary Estimates received from CPWD and follow up with HQ for funds. Furnishing utilisation certificate periodically. • Any other work assigned by Director General, RTI.
AAO	01	Administration	<p>Minimum one year experience as Assistant Officer Accounts, officer in charge of administrative and Establishment, etc. etc. is preferred.</p>

Designation	No. of Posts	Work	Work Experience
SR AO / AAO	1	OIOS	<ul style="list-style-type: none"> • Shall be responsible for handholding the Audit Officers in roll out of OIOS and would be acting as a level one IT help desk. • Officers with good exposure to Audit and familiarity in using IT Systems shall be preferred for the post. Job nature may require travelling to Delhi and outstation. • The requirements for OIOS are that the official concerned would act as a functional Help Desk for the concerned Audit Office, within the jurisdiction of the RII/RIC. • He/she would also help in delivering expert, hands-on sessions, training programmes, courses relating to OIOS. • The resource would also help the OIOS Central Team in IVAD in conducting OIOS UAT (User Acceptance Testing) stages involving and/or managing testers in the field offices for User Acceptance Testing (UAT). • The skill sets required for the resource are reasonable IT skills (i.e. use of MS Office and web browser) and good communication skills. • Knowledge of data analytics packages (CAATs) is NOT necessary.
Personal Secretary	01	PS	Should have experience in discharging the duties of Personal Secretary, drafting letters, attending telephone calls, and should have basic knowledge in computer.
Driver	02	For Staff car and vehicle being used for faculty, trainees and other office work.	Should possess a valid Driving license for motor car, be able to repair minor defects in the vehicle, should be fully conversant with traffic rules and should have an minimum experience of three years driving experience of EMV.

All the above posts except S AO / AAO (OIOS) carry deputation allowance at applicable rates. However deputation allowance will not be admissible for those who have received financial upgradation under MACP NH (S AO / AAO(OIOS)), being a faculty post, will be eligible for training allowance as applicable.

The maximum age limit for deputation for all the above posts shall not be exceeding 56 years as on the closing date of receipt of application.

Kind attention is invited to Training Division Circular dated 18.9.2019, issued in respect of all the field offices regarding deputation of officers staff to the training institutes. The instructions are repeated below for kind reference, guidance and strict compliance.

1. The field offices shall display the deputation notifications issued by RIIs/RICs on the Notice Boards and circulate among staff, giving reasonable time to the candidates for responding to the notification.
2. The field offices shall not accept the applications received from their Office, except against the positions advertised without valid/validly application and
3. The initial deputation period will be 3 years and extendable on yearly basis. However, Regional Training Institute reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

The circular may kindly be given wide publicity and applications of the willing officers and staff along with copies of their APARs for last three years and clearance certificate may be forwarded to this office latest by **31st**

This issues with the approval of Director General, RII Mumbai.

Email

331
11/8/2041
12.8.20

agaurissa2@cag.gov.in

[Cag-all-offices] वरिष्ठ निजी सचिव के एक (01) रिक्त पद को प्रतिनियुक्ति के आधार पर भरे जाने के संबंध में।

From : RTI Jaipur <rtijaipur@cag.gov.in>

Tue, Aug 11, 2020 05:07 PM

Subject : [Cag-all-offices] वरिष्ठ निजी सचिव के एक (01) रिक्त पद को प्रतिनियुक्ति के आधार पर भरे जाने के संबंध में।

2 attachments

To : cag-all-offices <cag-all-offices@ismgr.nic.in>

DAG (AMG-I) Sectt. Dy. No. 4/3

Cc : CAG-ALL-IAAD <CAG-ALL-IAAD@ismgr.nic.in>

Dated. 12.08.2020

Kindly see the attachment.

क्षेत्रीय प्रशिक्षण संस्थान, जयपुर

Regional Training Institute, Jaipur



CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

— **Depu C srps 11.8.20.PDF**

561 KB

— **Sr.P.S. BioData .docx**

15 KB

AHC/Helun
550
12/8/2020
SAC/Adun

12/8/20
BOPA

Forward forwarded
to DAG (AMG I)

Sr. Senapati
12/8/20



ध्वनीय प्रशिक्षण संस्थान
REGIONAL TRAINING INSTITUTE
भारतीय लेखापरीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
राजस्थान कागज प्रशासनिक प्रशासन
Jaipur - 302015

सेवाने.

समस्त विभागाध्यक्ष.

भारतीय लेखापरीक्षा और लेखा विभाग के समस्त कार्यालय

विषय - वरिष्ठ निजी सचिव के एक (01) रिक्त पद को प्रतिनियुक्ति के आधार पर भरे जाने के संबंध में।

सहोदय सहोदय।

One post of Sr. Private Secretary (English) is vacant in the Institute which is to be filled up by Advertisement. Applications are invited through proper channels and are to be forwarded with application and photograph for filling up the above mentioned post on 14/09/2020. The details are as follows:-

S.No.	Post	No. of Post	Eligibility Requirement
1.	Sr. Private Secretary (वरिष्ठ निजी सचिव)	01 (एक)	1. Hold an analogous post on regular basis for a minimum of 5 years. While in regular service in the Sr. Secretary grade, rendered former appointment in the Sr. Secretary grade in any other department. 2. Having experience in use of MS Office and good knowledge of typewriting. 3. The official small report should be submitted.

Deputation Allowance or higher pay level as the candidate is entitled to be drawn as per instructions prevailing from time to time.

The deputation is on usual terms & conditions and that the candidate should be on deputation from 18/09/2020. A 2019, dated: 18/09/2019 and No. 398 (1) - 19/2019-2020 (1) dated: 18/09/2019. The candidate R.F.I.s will be considered for the deputation on six year which will be further extended on six year basis.

The application of officer willing to resign R.F.I. has to be submitted to the authority concerned and forwarded along with the following documents latest by 30/09/2020.

- i) Particulars of applicant (Bio-data) - Veritable copy only.
- ii) Vigilance clearance certificate if any, in connection with the deputation contemplated against the applicant.
- iii) Attested copies of ACRs/APARs dossier for the last 3 years.
- iv) Name of only those candidate be recommended for consideration in the final selection process.

यह सहाभिक्षण सहोदय द्वारा अनुसूचित है।

सचिव
वरिष्ठ प्रशासनिक अधिकारी प्रशा.

ए.जी. कॉलोनी, बजाज नगर, जयपुर - 302015
A. G. Colony, Bajaj Nagar, Jaipur - 302015
दूरभाष/ Tel: 0141-2704709 फ़ैक्स/ Fax: 0141-2702927
ई-मेल/ E-mail: rtijaipur@cag.gov.in, वेबसाईट/ Website: www.rtiJaipur.cag.gov.in

APPLICATION FOR THE POST OF Sr. P.S.

1.	Full Name (S, St, Smt, Mr)
2.	Present Post held
3.	Present Pay Level and Pay
4.	Permanent Address
5.	Present Address
6.	Date of Birth
7.	Qualifications i) Educational ii) Professional
8.	Office to which the applicant belongs i) Parent Office ii) Present Office
9.	Whether belongs to SC/ST/Neither
10.	Date of entry into Government Service
11.	Date of entry into IAS&VD
12.	Year of promotion to Sr. P.S./P.S.
13.	Details of other exams passed
14.	Proficiency in computers. Details may be given
15.	Mobile Number and official e-mail ID
16.	Any other relevant details

Date:

(Signature of Applicant)

Place:

It is certified that the above particulars furnished are correct as far as known to the undersigned and no disciplinary vigilance action is pending against him/her.

Signature of the Head of the Department (with Stamp)